Dear Practice Manager

Re: Non-medical prescribing – validation and annual declaration administration

Following the work done over the last two financial years to validate non-medical prescribers in Lancashire and to collect annual declarations, we are now initiating the process for the current financial year within your CCG.

Please find attached three documents:

1. Appendix 1 Form
   This form lists the current non-medical prescribers linked to your practice on epact.net. Please complete this form and record any non-medical prescribers in the bottom section of the form who are currently prescribing within your practice and who are not included on the list.

2. Annual Declaration Form
   All non-medical prescribers listed on the Appendix 1 form must complete and return an Annual Declaration form. In addition, the following must also be attached:
   - Prescriber Qualification Certificate
   - NMC Statement of Entry or proof of current registration

3. Non-medical prescriber Register Application Form
   This must be completed by all non-medical prescribers not listed on the Appendix 1 form. In addition, the following must also be attached:
   - Prescriber Qualification Certificate
   - NMC Statement of Entry or proof of current registration

It is essential that the forms are completed and returned as detailed below. Failure to return the required forms will result in the non-medical prescribers being removed from the register and therefore unable to prescribe.

1. Appendix 1 Form

2. Annual Declaration Form

3. Non-medical prescriber Register Application Form

Please return all forms via email to mlcsu.nmpregister@nhs.net by 28th October 2016.
Thank you for your anticipated help.

Yours sincerely

Susan Warburton
Deputy Director of Nursing, Patient Experience and Safeguarding
Area Team - Lancashire
NHS England

* Non-medical prescribers may be nurses, pharmacists, optometrists, physiotherapists, podiatrists, radiographers or midwives who have completed a non-medical prescribing qualification so are able to prescribe independently for patients within their clinical competence.